

MANISTEE COUNTY LIBRARY
SPECIAL MEETING MINUTES
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Present: Barry Lind, Joyce Valentine, Kenneth Urban, and Rosalind Jaffe

Absent: Elbert Purdom

Others: Steve Rogers, Tom Quinn, Dylan Savela, Manistee News Advocate; Charles Haemker, Executive Director; Andrea Cosier, Assistant Director - Head of Youth Services; and Helen Grabowski, Recording Secretary

The Manistee County Library Board held a special meeting in the Library's Upper Level Meeting Room on Tuesday, June 15, 2017 to interview candidates for the Executive Director's position. President Lind called the meeting to order at 10:02 a.m.

Approval of Agenda

Motion by Urban, supported by Valentine, to approve the agenda for the Special Meeting as presented. All voting in favor. Motion carried.

Executive Director's Position

The Executive Director's Search Committee compiled several interview questions for the candidate. They included questions on management, customer service, technology, fund development, and marketing and public relations.

The first candidate to be interviewed, Stephanie Williams, has extensive library experience having been at Grace A Dow Memorial Library for the past fourteen years. She has a bachelor's degree in chemical engineering and a master's degree in business administration and MLIS in Information Studies.

Mrs. Williams talked about her unique background, great leadership skills and dedication to her staff. She spoke on her passion for strong communities and the role the library plays in that cohesiveness.

Selection Process Discussion

The Board delay discussion on the selection process until all candidates are interviewed.

President Lind called for a break at 11:05 a.m. and reconvened the meeting at 11:43 a.m.

Mr. Leland Parsons was the other candidate on the agenda to be interviewed. His interview will be rescheduled due to a miscommunication.

Confirmation of Date/Time for Additional Interviews

President Lind polled the Board as to when they would be available to meet to interview the other two candidates. The next set of interviews will take place at 6:00 p.m. on July 5 or 6 depending on the availability of the candidates.

Trustee Comments

The Board briefly discussed Ms. Williams' strengths and weaknesses.

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Public Comments

Comments from the public included:

- impressive candidate, but no millage or union negotiating experience
- concern that she is not familiar with a County millage renewal
- does not have experience with Branch locations
- budgeting is limited to only doing a budget for a department
- has the necessary skills to do the job.

Adjourn

Motion by Jaffe, supported by Valentine, to adjourn the meeting at 12:05 p.m. All voting in favor.

Motion carried.

Helen Grabowski

Helen Grabowski
Recording Secretary